

Office of Safety
Safety Building
3851 Campus Road Stop 9031
Grand Forks, ND 58202
Phone: 701.777.3341
Fax: 701.777.4132
und.safety@email.und.edu

MEMORANDUM

To: UND Employees

From: Tearnie Braaten Hull, Work Comp Claims Coord/Office Manager, UND Department of Public Safety

Date: February 4, 2022

Re: **Workers Compensation/Designated Medical Provider (DMP) Program Procedures**

UND participates in the Risk Management Workers Compensation Program. This allows the Risk Management Workers Compensation Program (RMWCP) to designate health care providers to treat your workplace injuries and illnesses. Workforce Safety and Insurance may not pay for medical treatment to another provider unless you are referred to this provider by the designated medical provider, or unless you notified us in writing prior to the injury that you wanted to be treated by a different medical provider. If you need to seek medical attention due to a work-related injury, you must see a designated medical provider (DMP). Emergency care is exempt from this designated provider requirement. The UND Designated Medical Provider (DMP) form has a listing of all UND designated medical provider areas.

Altru Occupational Health has been selected for the Grand Forks Area as it has an occupational health services department with an occupational health physician as the attending physician. An occupational health physician specializes in work-related injuries/illnesses.

UND Student Health Services is not a designated medical provider for the University.

Employees intending to see a medical provider other than the University's DMP must designate this in writing on the DMP form. The form must be on file at the Office of Safety prior to the work-related injury. This includes not only physicians, but chiropractors, dentists, optometrists/ophthalmologists, etc.

If your job should require you to be out-of-town for a short period, you are urged to seek an After-Hour Clinic or an Urgent Care/Emergency facility. Additionally, if your job will require you to be away from North Dakota for more than 28 days whether out-of-state or overseas, you must fill out the Out-of-State Workers Compensation Coverage Form or the Travel Outside the U.S. Form and the Notification of Out-of-Country form and submit to the Office of Safety at Stop 9031 or e-mail them to: UND.safety@UND.edu. Instructions for those traveling outside of North Dakota for more than 28 days are located on at - <https://campus.und.edu/safety/resources/forms.html>.

If you do not have a DMP on file or need to update your DMP, please fill out the attached form and submit to the Office of Safety. If updating the DMP form, please fill it out with all the medical providers you wish to utilize because the Office of Safety removes the previous and replaces it with the new DMP.

If you have any questions about the designated medical provider policy, please contact the Office of Safety at 777-3341.